

## THE TERMS & CONDITIONS THAT WERE ATTACHED TO YOUR CONTRACT, BUT SPECIFIC TO WRIGHTWOOD BELOW

1. The California-Pacific Annual Conference Board of Camping & Outdoor Retreat Ministries (BCORM) agrees to permit the User Group whose name and arrival/departure dates are printed on the reverse of this page to use, on the Terms and Conditions set forth below, the premises, facilities and improvements collectively known as Camp Wrightwood, except such improvements and/or areas specifically exempted within the executed contract or exempted by the Camp Manager upon the User Group's arrival due to health, safety or legal concerns.
2. All USFS (United States Forest Service) laws are in effect on the roads and trails into and within camp boundaries. Hunting, fireworks, firearms, ammunition, and explosives are prohibited. The use of hand and power tools, gasoline, flammable and/or poisonous substances is restricted—authorization from the camp manager must be obtained prior to arrival.
3. Camp Wrightwood is a **NON-SMOKING** Camp.
4. All parties are subject to, and must comply with, orders of fire control officials of jurisdiction. Removal of, or tampering with, fire and/or safety equipment is prohibited by law.
5. All User Groups must provide their own First Aid Person and proof of a minimum of first aid supplies.
6. Camp Wrightwood facilities shall be maintained in good repair for the enjoyment of our guests.
7. Camp Wrightwood shall provide beds and mattresses in all sleeping rooms.
8. Camp Wrightwood shall provide dishes and cooking utensils in the self-cooking kitchen facilities known as Huddle Hut, Smith Hall and the Retreat Cabin.
9. SELF-COOKING USER GROUPS SHALL PROVIDE THEIR OWN KITCHEN CLEANING SUPPLIES, such as detergent, sponges, pot scrubbers, paper towels, and bleach for sanitization. Self-cooking User Groups should also remember to BRING THEIR OWN CONDIMENTS, such as salt and pepper shakers and sugar dispensers or packets. **NOTE: Self-Cooking User Groups may change to contract meal service so long as they provide Camp Wrightwood a minimum of 14 days advance notice (i.e. prior to the Group's arrival), AND have 40 or more persons (the minimum requirement for meal service).**
10. User Groups preparing their own meals assume all responsibility for any and all such foods prepared during the term of the contract, and shall hold Camp Wrightwood, BCORM, and the California-Pacific Annual Conference harmless from any liability arising therefrom.
11. USER GROUPS CONTRACTING FOR MEAL SERVICE AGREE TO ASSIST IN DINING ROOM MAINTENANCE AND ROUTINE under the direction of the Camp Manager.
12. Camp Wrightwood shall provide meals as specified in the executed contract. Said meals shall be prepared in accordance with THE FINAL COUNT SHEET provided to Camp Wrightwood by the User Group AS OF 10 DAYS IN ADVANCE OF ARRIVAL.
13. All User Groups agree to leave the kitchen and all other camp facilities and improvements as clean and orderly upon departure as they were upon arrival.
14. All User Groups agree to supervise, control and assume responsibility for all people (other than Camp Wrightwood staff, family or contractors) who are, for any reason, on the camp facility by reason of the User Group's program or use of the facility.
15. All User Groups will be billed for the greater of: the actual number of people in camp, 90% of the "final count" submitted on THE FINAL COUNT SHEET, or the minimum guarantee.
16. Together, the Group Leader and Camp Management will compute the final bill for your stay. You will be given a copy of the bill and may then send a check to the BCORM Pasadena Office. *Please review the terms of your contract regarding minimum guarantees and period rates. The discount for children applies only after the minimum guarantee has been met and only to those children less than three (3) years of age.*
17. The BCORM office reserves the right to audit the final bill issued by camp management, and to make any necessary adjustments to correct the billing.
18. The Camp Manager reserves the right to remove from the facility any person who, in the sole opinion of the Camp Manager, or his/her designee, is creating a disturbance, disrupting activities within the camp, distracting or threatening camp participants, staff, visitors, employees or contractors.
19. The rules for acceptance and participation in the program are the same for everyone, without regard for race, color, national origin, age, sex, handicap, or geographic location.
20. Prior to Contract Execution, rates are subject to change without notice.
21. These Terms and Conditions may be altered only by signed, written agreement of both parties.